申請單位： 填表日期：

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| **財產編號** | **財產名稱** | | | **數量** | **財產編號** | **財產名稱** | **數量** |
| 範例如下 | (使用時請自行刪除) | | |  |  |  |  |
| C020607957 | LCD電腦螢幕 | | | 1 |  |  |  |
| C020607957~ C020607960 | LCD電腦螢幕 | | | 各1 |  |  |  |
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| **申請人簽章：** |  |  |  | **備註：** | | | |

※ 請以財物編號連號填寫，以便列印。

※ 標籤印製數量及工作時間成正比，如有延遲請多包涵。

總務處事務組承辦人：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_