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| |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **樹德科技大學** 🞎首次繳交 🞎更換帳號  填表日期：　　年　　月　　日  **教職員工薪資匯款專用帳戶基本資料表** | | | | | | | | | | | | | | | | | | | 人事編號 |  | | | | | 姓 名 | | | |  | | | | | | | | | **(僅能選擇其一)**  金融銀行、郵局 | 銀行名稱: 分行名稱:  ※例: 第一 銀行 三民 分行 | | | | | | | | | | | | | | | | | | 存款帳號 |  |  |  |  | |  |  |  | |  |  |  |  |  |  |  | | 郵局 | 局號 | | | | | | | | | 帳號 | | | | | | | |  |  |  |  | |  |  |  | |  |  |  |  |  |  |  | | 存摺 封面影本 黏貼處  【內容需清楚】  ※ 本校為第一銀行之客戶，所有往來之款項將由第一銀行匯出，  建議同仁繳交第一銀之帳戶，則不需被收取手續費。 | | | | | | | | | | | | | | | | | | |

**備註:**

1.本表請於到職後**七日內**填寫完畢並繳回**總務處出納組**，以便日後學校發放各項款項之用。(例：每月薪資)

2.本校往來銀行為第一商業銀行，如繳交他行或郵局帳號者，需自行負擔手續費15元（手續費為銀行及金資中心收取），自動於匯款金額中扣除。

3.如上述資料有變更，請自行到總務處出納組領取本申請表重新填寫，以利匯款資料無誤。

4.填表若有疑問請電洽：總務處出納組 (07)615-8000轉2208、2219、2231、2270。

**製表單位:總務處出納組**