



核發跨院系學分學程證明申請表

Application Form for Non-degree Conferring Program Certificates

| | | | |
|----------------------------|--------------------------------------|-------------------------|--|
| 申請日期 (Application Date) | _____年(year)_____月(month)_____日(day) | | |
| 學程代碼 (Program No) | | 學程名稱 (Program Title) | |
| 學號 (Student ID) | | 就讀系所 (Department) | |
| 姓名 (Name) | | 連絡電話 (Phone) | |

※填妥以上欄位後，依公告時間於應屆畢業當學期送至教務處教務組辦理。

Please fill out the application form and hand over to the Academic Affairs Section in announcement time of the current graduating semester.

流程(Procedure)：

1. 學生填寫申請表送教務處辦理。

Students fill in the application form and hand over to Office of Academic Affairs.

2. 由教務處於成績公佈後，檢附學分學程檢核表送交設置單位進行初審。

After announcement of achievement, the application will sent to the department responsible for the program for review.

3. 教務處複審核可後印製證明書(載明於學位證書上)。

After the Office of Academic Affairs reexamination, the recognition will be printed on the Diploma Certificate.

| | |
|---|----------------------------|
| 學程設置單位初審 (Review by department responsible for the program) | 單位主管 (Department Chair) |
| 初審： <input type="checkbox"/> 未修畢(Rejected) <input type="checkbox"/> 已修畢(passed) | |
| 教務處教務組複審 (Reexamination by the Academic Affairs Section) | 教務組組長 (Registrar) |
| 複審： <input type="checkbox"/> 未修畢(not completed) <input type="checkbox"/> 已修畢(completed) 修畢應修科目及學分，可發予校級跨院系學分學程證明書。核發證書字號：_____ Having completed all the courses, the certificate can be published. The certificate no. : _____ | |