樹德科技大學
SHU-TE University

大學部學生選修碩士班課程申請表
Application form for graduate courses selection
(for undergraduates)

說明：一、依本校學生選課準則辦理。According to the Academic Affairs Office Regulations.

二、辦理流程：(Procedure)

1. 教務處公告各系所碩士班申請資格及其他相關規定
   The Academic Affairs Office announce the applying qualification and related regulations.
2. 申請人將申請表送教務處辦理(統一彙整後送系所審核)
   The applicant hand over the application form to Office of Academic Affairs, and transfer to related departments for examination.
3. 審核通過者由教務處採人工處理方式選課
   Approved application will be handled with the course selection by Academic Affairs Office manually.

申請人填寫資料 Applicant's Information			
申請學期 Semester	_____學年度第_____學期 _____academic year _____semester	申請日期 Date	____年(year)____月(mouth)____日(day)
學號 Student ID		系別 Department	
姓名 Name		聯絡電話 Phone	
擬修讀系所名稱 Dept. of Course			
符合條件 Qualifications (請打勾 pls. check)	□系別(Dept.)　□成績(Score)　□年級(Grade)　□其他(Others)：_____		

申請選修課程 Select Course	課程代碼 Course Code	課程名稱 Course Name	學分數 Credit

擬選修碩士班主管審核 Review by Chairman of Master's Institute	
所長 Chairman	□同意 agree　□不同意 not agree

教務處註冊課務組 Registration and Curriculum Division		教務長 Dean of Academic Affairs
承辦人	組長	
□資格符合已加選　□資格不符，不予加選。		